

ODD/44/2019

Officer Decision Record Template

Record of Decision of the Executive Director – Place - *Matt Gladstone*

Subject

Maintenance cover for print finishing machines within Shared Services, Printing and Mail Room

There are 9 items of finishing equipment within the service that are essential for finishing the printed work that we produce. This is specialist equipment provided by different manufacturers and is second user equipment. This equipment is used for Elections printing, Council tax billing and other transactional work produced for the Council.

The value of the contract is £2995 and will run from the 1st April 2019 to 31st March 2020

Authority

Officer delegated decision within £250,000

Decision Taken

To procure cover for the equipment through the existing supplier to ensure continuity of service for the next 12 months as the Council is moving forward with its Digital First initiative.

Date of Decision

03/04/19

Elected Member Conflicts of Interest

None



Signature

18th April 2018

Scan/email the completed form and appendices to governance@barnsley.gov.uk and keep the original on the project file